

# Blue Lake Township

Kalkaska County, Michigan

## Minutes

Planning Board Regular Meeting

Wednesday, September 5, 2018

7 Present

- I. Meeting Call to Order at 9:00 am - Allen
- II. Pledge of Allegiance – Allen
- III. Roll Call of Members Present: Gruley, Allen, Sawasky, Shaw, Peterson, Ross  
Also present: Kathy Campbell
- IV. Adoption of Agenda – Allen - Motion to adopt agenda by Shaw with the addition of discussing electing a new secretary for the Planning Board to New Business, supported by Sawasky, motion carried.
- V. Declaration of Conflict of Interest – Peterson will abstain from discussion of Home Based Business
- VI. Minutes of last meeting – Motion to approve minutes of last meeting dated August 4, 2018 by Shaw, supported by Ross, motion carried.
- VII. Public Input –  
None
- VIII. Report of Township Board Representative to Planning Commission – Shaw  
None
- IX. Report Planning Representative to the Zoning Board of Appeals – Sawasky  
None
- X. Old Business –  
Discussion on better defining Section 3.05 – Home Business pg. III-2 continued. It was agreed that the current definitions under this section need to be further dissected and a third category (Home Based Business) should be added to the current two: Home Occupation and Cottage Industries. A definition was presented and guidelines describing a Home Based Business were proposed. A draft for approval will be presented at the next meeting along with a recap of the proposed changes/updates to Ordinary High Water Line and Sidewall definitions.
- XI. New Business -
  1. It was recommended by the Township Board that the composition of the Planning Board remain at seven (7) voting members and a secretary. Gruley submitted a letter of resignation and will step down as secretary after the November meeting. Peterson will be appointed upon approval.
  2. Shaw presented a letter given to Shearer from a Big Twin Lake resident voicing concerns after attending the August planning board meeting.
  3. Shaw expressed a concern about additions being added to existing buildings that change the original footprint and exceed the maximum square foot allowance. It was agreed that this may be a topic that will need to be addressed.
- XII. Public Input - None
- XIII. Planning Board Member Comments and Input – None
- XIV. Set/Confirm Next Meeting Date  
Next meeting: Tuesday, October 2, 2018 at 7:00 pm at the Township Hall.
- XV. Adjournment –  
Motion to adjourn at 11:20am by Allen, supported by Sawasky, motion carried.

These minutes are not official until approved by the Blue Lake Township Planning Commission at the next scheduled meeting.

Respectfully Submitted by:

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Janet Gruley, Secretary

Attested to:

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Rhonda Allen, Planning Board Chairperson