

# Blue Lake Township

Kalkaska County, Michigan

## Minutes

Planning Board Regular Meeting

Wednesday, March 6, 2019 at 9:00 a.m.

5 Present

- I. Meeting Call to Order at 9:00 am - Allen
- II. Pledge of Allegiance – Allen
- III. Roll Call of Members Present: Shaw, Allen, Sawasky, Peterson  
Also present: Blair Shearer
- IV. Adoption of Agenda – Allen - Motion to adopt agenda by Shaw, supported by Sawasky, motion carried.
- V. Declaration of Conflict of Interest – Peterson will abstain from voting on proposed language related to Home Based Businesses
- VI. Minutes of last meeting – Motion to approve minutes of last meeting dated February 6, 2019 by Shaw, supported by Sawasky, motion carried.
- VII. Public Input –  
None
- VIII. Report of Township Board Representative to Planning Commission – Shaw  
The Township Board has decided to postpone creating a survey to the public to include in the next tax bill in an effort to gather opinions from the residents in the Township on what improvements they would like to see in the future. It will be discussed at the meeting in April.
- IX. Report Planning Representative to the Zoning Board of Appeals – Sawasky  
Nothing to report
- X. Old Business –
  1. Clarification of page II-6 Definitions of Home Business:  
It was decided not to update the definition for Cottage Industry.
  2. Clarification of Page III-4 Home Based Business, Letter A should read as follows:  
“*Home Based Businesses* are permitted in any zoning district that allows home occupations with the exception of those that have more than two commercial vehicles or equipment that weighs more than one-ton hauling capacity on Site\*. *Home Based Businesses* which require a permit shall be allowed on the basis of individual merit, and a periodic review of each *home Based Business* shall be performed to ensure the conditions of approval are adhered to. If a premise is sold, leased or rented to a party other than the applicant, the permit shall be reviewed for compliance with the original permit by the Zoning Administrator. If any changes are necessary, the request will be reheard by the Planning Commission.”
  3. Page III-4 Home Based Business, Letters C and H: “*Cottage Industry*” was replaced with “*Home Based Business*.”
  4. Page III-4 Home Based Business, Letters D, E, G, and H:  
An asterisk (\*) was added at the end of each section. The asterisk should read as follows:  
“Those with more than two commercial vehicles or equipment weighing more than one-ton requires a Special Use Permit. These will be reviewed during the permit process.
- XI. New Business -
  1. Draft of new Ordinance language will be finalized and submitted to the Township attorney by the end of March for review.

2. A sample of the post card used for notifying the residents of the Township regarding the meeting in August should be obtained from the Clerk to review for new post card and an address list should be created in excel for sorting and printing mailing labels.

XII. Public Input -  
None

XIII. Planning Board Member Comments and Input – None

XIV. Set/Confirm Next Meeting Date

Next meeting: Wednesday, April 4 at 9:00 am at the Township Hall.

XV. Adjournment –

Motion to adjourn at 11:00 am by Shaw, supported by Allen, motion carried.

These minutes are not official until approved by the Blue Lake Township Planning Commission at the next scheduled meeting.

Respectfully Submitted by:

Tina Peterson

Tina Peterson, Secretary  
Chairperson

Attested to:

Rhonda Allen

Rhonda Allen, Planning Board