

Blue Lake Township

Kalkaska County, Michigan

Minutes

Township Board Regular Meeting

Wednesday, November 2, 2016

15 Present

- I. Meeting Call to Order at 7:00 pm - McCulloch
- II. Pledge of Allegiance – McCulloch
- III. Roll Call of Officers Present: Almose, McCulloch, Nichol, Shaw present, Shoemaker absent.
- IV. Adoption of Agenda – McCulloch - Motion to adopt agenda with changes by Almose, supported by Nichol, motion carried.
- V. Minutes of last meeting – Nichol – Motion to approve minutes of last meeting dated October 5, 2016 by Almose, supported by Shaw, motion carried.
- VI. Treasurers Report - Almose – The Treasurers' report was accepted
 1. Motion by Almose to pay postage bill in advance for KCI in the amount of \$482.98 for the preparation and printing of the winter tax bills, supported by Nichol, motion carried.
- VII. Clerks Report - Nichol
 1. Approve payment of bills in the amount of \$17,725.94. Motion to approve Clerk's report by Almose, supported by Shaw, motion carried.
 2. Motion by Nichol to pay 3 December bills in the amount of \$615.19, supported by Almose, motion carried. Bills are for McCardel Culligan, LIAA and Kopy Sales, Inc.
 3. November 8, 2016 General Election: Polls open at 7:00 am, close at 8:00 pm. So far there have been 140 Absentee Ballots sent (9 of which were civilian overseas).
- VIII. Correspondents and Guests
 1. Community Officer - Brian Peacock
 - a. There were 13 incidents in the Township for October with patrol being the main activity for the month. Deputy Peacock logged 44 hours and 2062 miles.
 2. County Commissioner - Kohn Fisher – not present
 3. Sheriff Patrick Whiteford
 - a. Sheriff attended an MMRMA jail supervision seminar to optimize knowledge on how not to get sued. The seminar ran 3 days.
 - b. Missaukee and Kalkaska are not yet on the 800 system for radios. Kalkaska has a 3 year plan to outfit all public entities. This includes the Sheriff's department, EMS and Fire. Grants will be used to help accomplish the goal. There is approximately \$36,000 in grant dollars for phase one. They will apply for grants in each of the following years to outfit EMS and Fire. All large businesses will be informed regarding purchasing amplifiers (i.e.: hospital, ANR). The 800 system works on a higher frequency and greater band width allowing those using these radios to speak to a multitude of public services on several channels. Radios in the past had a yearly fee. The new system has a onetime \$200 fee. The 800 system radios are vastly more expensive but, the technology vastly outperforms the current models.
 - c. Deputy contracts will go out timely to make December's Blue Lake Township Board Meeting.
- IX. Public Input - None
- X. Township Reports
 1. Assessors Report – Grimm
 - a. December Board of Review Meeting (December 13, 2016 – 1:30 PM) for corrections of errors.
 - b. For the months of November and December construction inspections will be

finished up.

- c. The Sales Study began on 10/1/14 and ended 9/30/16. Sales were high; 59 total over the 2 year period. By statute, assessed value must be between 49% and 50%. Assessed values will need to be increased by 1-1/2% - 2% but, not necessarily the taxable value.
 - d. There are changes in how we give our vendor the data to print tax bills. Working with the County Equalization Director, I will give my data to them which includes PRE updates. Equalization will then merge this data creating names and legal descriptions from the County data base. This will be the most up-to-date information which will then be used to create the winter tax bills. The County Equalization Director is now only doing the required statutory requirements of his office with no extras making the township responsible for producing tax bills. I will assist Almose in any way I can to accomplish the most accurate tax information possible. BS&A allows different payees for tax bills and this upgrade from our old Pontem system has been very helpful.
 - e. On a personal note: I have always felt honored to work the Dean McCulloch as Supervisor and will miss his presence. Myself being a post 12 year Supervisor of Clearwater I am well aware of the many responsibilities and the dedication it takes to be effective in meeting the needs of the Township and its residents. Blue Lake is a wonderful township and Dean has made things so much better since his time in office.
 - f. The full report is available in the Clerk's office.
2. Fire Department Report – Barr
 - a. There were 2 medical runs in October.
 - b. The normal training cycle was accomplished.
 - c. At the last meeting I reported problems with the radios county wide. The problem has been resolved.
 - d. I attended the debriefing session for a training exercise TransCanada held in the county. Our department had done several of these events with TransCanada over the years but, this was the first one they did at one of their sites in the county. The scenario was a rupture of their 36" diameter pipeline running through Blue Lake Township and down to Kalkaska. While we hope there is never an accident like that or any major incident involving TransCanada, it is reassuring they train for such scenarios and they involve local first responders in the process. TransCanada (formerly ANR) has always been a good neighbor and a good partner to the Blue Lake Volunteer Fire Department.
 - e. Volunteers are still needed for the Fire Department. The ZA sends welcome letters to all new residents. The information is provided by the Assessor. We may wish to add a note stating we need volunteers.
 3. Planning Board Report – R Allen
 - a. Appoint new Planning Commission Member (Irene Dickie). Motion to table appointment of new member to the Planning Commission as there are three individuals interested in the position by Almose, supported by Shaw, motion carried.
 - b. Approve 2016 Master Plan. Motion by Almose to approve the 2016 Master Plan, supported by Shaw, motion carried. Allen to have kept track of hours she put in on the master plan and turn those hours into the Clerk.
 4. Zoning Board of Appeals – Hughes – no meeting
 5. Zoning Administrator – Shearer
 - a. Three building permits issued in October.
 - b. Kathy Campbell resume for new Zoning Administrator. Motion by Nichol to hire Kathy Campbell as the new Zoning Administrator, no support. Motion by McCulloch

to table hiring of the Zoning Administrator until next meeting, supported by Shaw, motion carried. There is another individual who is interested in the ZA position; Dan Bowman. Almose wanted a job description for the position. Shearer stated he received one when he was hired. McCulloch will make copies and send the job description to all Board Members.

6. Hospital Report – McCulloch – Next meeting December 6

7. Road Committee Report – M Allen

- a. Gravel placed on Sunset between Sunset and 612 will be looked at for next year.
- b. Gravel was reclaimed on Starvation Lake, Blue Lake, Twin Lake and Sunset Trail shoulders.
- c. KCRC should break even or be slightly in the black for this year.
- d. Budgeting for gently used trucks will be placed in the 2017 budget.
- e. In the proposed budget for 2018 will be dollars for work on 612 from Blue Lake Road to Sunset Trail.

XI. Board Member Comments and Input

1. Review Newsletter. The newsletter is to be printed with blue ink even with an additional cost of approximately \$50.
2. Clerk to contract for plugging hole under siding.
3. Supervisor's Comments. McCulloch address the Board and audience regarding his tenure with Blue Lake Township. He presented on the big screen what the Board has accomplished over his years. These will be available on the Blue Lake Township's website. It is quite impressive what has been done in and for the townships residents. McCulloch stressed that it was a board effort and he takes great pride in the fact that so much has been done as well as the respect between Board members.
4. From the Board to McCulloch: It is a somber evening, this being the last board meeting for McCulloch. He has been an asset and will be missed. The respect and admiration this board has for McCulloch is evident. We wish him well in all his endeavors.

XII. New Business

1. Discussion on Charter phone and internet for the Fire Barn and Townhall. Motion by Nichol to contract with Charter for phone and internet services at both the Townhall and Fire Barn, supported by Almose, motion carried.

XIII. Old Business

1. Time for carpet cleaning again.

XIV. Adjournment – Next meeting December 7

1. Motion to adjourn at 8:49 pm by McCulloch supported by Shaw, motion carried. Ice cream cake and fellowship for McCulloch's retirement upon adjournment.